

As per instructed by Assistant District Attorney, in the absence of George Skinner, Chairman of the Board of County Commissioners, Leroy Krohmer Vice-Chairman would act as Chairman.

JANUARY 22, 2002

The regularly scheduled meeting of the Board of County Commissioners was called to order this 22nd day of January, 2002, in the conference room of the County Office Building by Chairman Leroy Krohmer. Roll was called by Dorinda Harvey, County Clerk/Secretary and those present were:

Leroy Krohmer, Chairman
Leon Barnard, Member
Bill Graves, Member
Dorinda Harvey, Secretary

Others present were: Kerrie Hudson, Donna Roberts, Tammy Howard, Mike McDanel, Roy Bugher, Brenda Wakeman, Bob Wade, Walter Allen, Randall Turk, Greg Kennedy, Bob Wood and Lisa Winters.

After the reading of the minutes of the regular meeting of January 14, 2002, and there being no additions or corrections, Bill Graves moved that the minutes be approved. Leroy Krohmer seconded the motion.

The vote was: Leroy Krohmer, yes; Leon Barnard, yes; Bill Graves, yes.
Motion carried.

Brenda Wakeman, Assistant Purchasing Agent, opened bids for County Bid #CC-1132 – Six-Months (6) Non-Encumbered Contract for New Printer Cartridges for the Cleveland County Clerk's Office. The bid term will be from the bid award date through six-months (6). The bids, each accompanied by properly executed non-collusion affidavits are on the following page:

CLEVELAND COUNTY BID SUMMARY							
List of Individual Bidders							
	Bits N' Bytes Computers, Inc.	The Computer Center, Inc.	P C Systems	Dynamic Computer Solutions	P C Connection	Standley Systems	
BID: # CC-1132							
DEPT: COUNTY CLERK							
DATE OPENED: 1-22-02							
	1	2	3	4	5	6	
List of Individual Items							Awarded To:
Six months (6) Non-Encumbered							P C CONNECTION
Contract for Printer Cartridges for the Cleveland County Clerk's Office.							AKA GOV CONNECTION, INC. ON 1/22/2002
VENDOR'S PROPOSAL:							
TONER CARTRIDGE:							
BRAND:	LEXMARK	LEXMARK	LEXMARK	LEXMARK	LEXMARK	LEXMARK	
MANUFACTURER PART#:	12A6865	12A6865	12A6865	12A6865	12A6865	12A6865	
BID PRICE PER EACH:	\$319.30	\$320.00	\$309.00	\$319.30	\$300.00	\$415.28	
							AKA GOV CONNECTION, INC.
Contact Person:	Oscar Hernandez	Donna Sutton	John Webb	Marilyn Martin	Lori Gallagher	Linda Thompson	
Title:	President	President	Account Manager	Inside Sales Representative	Account Manager	State Gov. Acct. Manager	
Telephone Number:	816-480-3821	405-360-6072	405-495-6111	816-480-3821	800-800-0019	405-842-6664	
Fax Number	816-480-3894	405-360-0550	405-495-7447	816-480-3894	X33532 603-683-0423	405-840-2198	
NON-COLLUSION AFFIDAVIT:	YES	YES	YES	YES	YES	YES	

Upon the request of Dorinda Harvey, County Clerk, Leroy Krohmer moved, seconded by Bill Graves, to award County Bid #CC-1132 to the lowest bidder, P. C. Connection a/k/a Gov. Connection, Inc. in the amount of \$300.00 per toner cartridge.
 The vote was: Leroy Krohmer, yes; Leon Barnard, yes; Bill Graves, yes.
 Motion carried.

Chairman Krohmer called for Item #3, under new business, discussion, consideration and/or action to approve Rehabilitation Grants with Cleveland County. Upon the recommendation of Mike McDanel, Assistant District Attorney, Bill Graves moved that the item be stricken from the agenda until the item is more specific as to what it is. Leroy Krohmer seconded the motion.
 The vote was: Leroy Krohmer, yes; Leon Barnard, yes; Bill Graves, yes.
 Motion carried.

Tammy Howard, Purchasing Agent, opened the bid for County Bid #BE-1133 – Janitorial Service Contract for specific areas within the OSU Extension Center and the Agriculture Soil Conversation Services Building located at 601 and 603 E. Robinson, Norman, Oklahoma.

The bid term will be for one year (1) with the option to re-new up to two (2) consecutive years. The bid, accompanied by the properly executed non-collusion form, is as follows:

CLEVELAND COUNTY BID SUMMARY		
List of Individual Bidders		
	Alliance Maintenance	
BID: #BE-1133		
DEPT: Building Maintenance		
DATE OPENED: 1-22-02	1	
List of Individual Items		Awarded To:
Janitorial Service Contract for specific areas within the OSU Extension Center and Agriculture Soil		Alliance Maintenance
Conversation Services Building located at 601 and 603 E. Robinson, Norman, Oklahoma.		on 1-22-02
The bid term will be for a one-year (1) Non-Encumbered Contract with the option to renew up to two (2) consecutive years.		
PROPOSAL:		
Monthly Charge - OSU Ext. Center:	\$405.00	
Monthly Charge - A.S.C.S. Bldg.:	\$270.00	
Convenience Labor Hourly:	\$9.00	
Carpet Cleaning of Tenant Area per square foot:	\$0.11	
Carpet Cleaning of Common Areas per square foot:	\$0.11	
Exceptions:	None	
Contact Information:		
NAME:	Douglas A. Galbraith	
TITLE:	Rep.	
TELEPHONE NUMBER:	(405) 843-8805 Ext. #3	
FAX NUMBER:	(405) 843-4911	
NON-COLLUSION AFFIDAVIT:	Yes	

Upon the recommendation of Bob Wood, Building Engineer, Bill Graves moved to award County Bid #BE-1133 to the only bidder, Alliance Maintenance. Leroy Krohmer seconded the motion.

The vote was: Leroy Krohmer, yes; Leon Barnard, yes; Bill Graves, yes.
Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve the Agreement for Professional Services between Cleveland County and Justice Benefits, Inc.

The vote was: Leroy Krohmer, yes; Leon Barnard, yes; Bill Graves, yes.
Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve the Rental Agreement for equipment between Cleveland County Assessor’s Office and Oklahoma Tax Commission in the amount of \$200.00 per month. Contract to begin February 1, 2002, for twelve (12) months.

The vote was: Leroy Krohmer, yes; Leon Barnard, yes; Bill Graves, yes.
Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve the S.A. & I Form for the lease of one (1) 2002 Caterpillar 140H Motorgrader between the Board of County Commissioners and Darr Equipment Co. Payment to be \$1,550.00 per month and is for District #1.

The vote was: Leroy Krohmer, yes; Leon Barnard, yes; Bill Graves, yes.
Motion carried.

Bill Graves moved, seconded by Leon Barnard, to approve the S.A. & I Form for the lease of two (2) 2002 Caterpillar 140H Motorgraders between the Board of County Commissioners and Darr Equipment Co. Payment to be \$1,550.00 per month for each Motorgrader and is for District #2.

The vote was: Leroy Krohmer, yes; Leon Barnard, yes; Bill Graves, yes.
Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve the following Blanket Purchase Orders:

a. General Fund

02-4578 – SM2	Ace Hardware of Noble	\$1,000.00
02-4581 – H2	Copelin’s Office Center	2,500.00
02-4589 – SM2	Masters Mechanical Heating & Air	5,000.00
02-4601 – SQ2	Copelin’s Office Center	1,000.00
02-4607 – SQ2	Home Depot Comm. Account	400.00
02-4624 – SQ2	Sooner Bowling Center	200.00
02-4627 – SQ2	Zee Medical Service Company	200.00

b. Highway Fund

02-4584 – T2A	Dub Ross Company	1,500.00
02-4644 – T2A	G & R Auto Parts, Inc.	600.00
02-4645 – T2A	P-6 Auto Electric	1,000.00
02-4648 – T2A	Commercial Distributing, Inc.	2,000.00
02-4650 – T2A	DJ’s Custom Engines	500.00
02-4653 – T2A	Lawson Products, Inc.	750.00
02-4655 – T2A	Mid-Continent Truck Sales, Inc.	750.00
02-4661 – T2A	Perfection Equipment Co. Inc.	750.00
02-4668 – T2A	T & W Tire	3,000.00

- c. Youth & Family Fund
 - 02-4628 – WG2 Zee Medical Service Company 100.00
- d. Sheriff’s Service Fee Fund
 - 02-4569 – CFB2 Leon Pierce Body Repairs 3,400.00
 - 02-4647 – CFB2 Capital City Processors, LLC 120.00
 - 02-4660 – CFB2 Palace Auto Supply, Inc. 2,500.00
 - 02-4663 – CFB2 Security National Bank Card 2,500.00
- e. Sheriff’s Revolving Fund
 - 02-4662 – CFBRE2 Moore Medical Corporation 700.00

The vote was: Leroy Krohmer, yes; Leon Barnard, yes; Bill Graves, yes.
Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

- 02-0008 – SM2
- 02-0023 – SM2
- 02-0029 – SM2
- 02-0106 – SM2
- 02-0455 – R2
- 02-0473 – B1C
- 02-0577 – B2A
- 02-2176 – B2A
- 02-2367 – SM2
- 02-0194 – T2A
- 02-0403 – T2A
- 02-1342 – T2A
- 02-3738 – T2A
- 02-2895 – WG2

The vote was: Leroy Krohmer, yes; Leon Barnard, yes; Bill Graves, yes.
Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

- FY00/01
 - a. General Fund \$ 700.00
- FY01/02
 - a. General Fund \$33,114.87
 - b. Highway Unrestricted Fund 43,805.36
 - c. Health Fund 10,997.51
 - d. Youth & Family Fund 8,349.26
 - e. Sheriff’s Service Fee Fund 573.40

f. Clerk Lien Fee Fund	730.07
g. Treasurer Certification Fee Fund	5,824.04
h. Sheriff's Revolving Fund	7,885.88
i. Sheriff's Commissary Fund	166.71
j. Assessor Revolving Fund	162.30
k. Oklahoma Housing Finance Fund	2,432.54
l. Fair Board Fund	522.69

The vote was: Leroy Krohmer, yes; Leon Barnard, yes; Bill Graves, yes.

Motion carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, Bill Graves moved that the meeting be adjourned. Leroy Krohmer seconded the motion.

The vote was: Leroy Krohmer, yes; Leon Barnard, yes; Bill Graves, yes.

Motion carried.